

Other State Title Transfer/ Certificates of Origin Process

Out of state titles only need to be notarized if that state's title requires it. If the Title Requires notary, the Seller(s) must provide an original and valid US Driver's Licence or US Photo ID or Passport. If there are 2 people listed as owners on the front of the title, both must be present at the same time.

Certificate of Origin MUST have the dealer's signature notarized on the back of the Certificate, because the jurisdiction of PA requires it.

The **purchaser** of the vehicle must have a Valid PA Driver's License or PA Photo ID. The address listed on your PA Driver's License or PA Photo ID must be your current residence you receive mail at the time the title is processed in Harrisburg. If you have moved you must have an update card or we will need to update your address at the time of transfer.

If the vehicle is being purchased or sold not in business name, an authorization letter must be provided on that company's letter head. This letter gives authority to sign on behalf of the organization and must be signed by a member or owner.

Any party can be represented with a signed and notarized Power of Attorney.

If the vehicle is being **registered** (getting a plate), a current insurance ID Card with the purchaser(s) name listed must be either present on a paper copy or must be able to be emailed to be printed out at the time of transfer.